Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

SECRETARY OF THE SENATE PUBLIC RECORDS

Post-Travel Filing Instructions: Complete this form within 30 days of returning from

travel. Submit all forn	ns to the Office of Pu	blic Records in 232 Har	t Building.	018 SEP -4 AM 11: 28
In compliance with Ribe reimbursed/paid fo		——————————————————————————————————————	sures with respect to	travel expenses that have been or wi
		orization (Form RE-1), <u>A</u> ertification Form with all		ry, invitee list, etc.)
Private Sponsor(s) (lis	t all):	- 		
Travel date(s): Augus	st 1st, 2018 - Augu	ust 4th, 2018		
Name of accompanying Relationship to Travel	-	any): Child		
	COSTS IN EMPLOYEE	REASE DUE TO THE ACC EXPENSES. (Attach addit		SE OR DEPENDENT CHILD, ONLY y.)
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	\$637.52 for round-trip SEA	\$523.96 - two nights at \$229++ at Hyatt Regency	\$64.67 - breakfast, lunch, dinner on 8/2	\$155.10 - local transportation to/ from campus and dinner 8/1-8/3
Actual Amount	to DCA 8/1-8/4			
Expenses for Accomp	panying Spouse or D	ependent Child (if applic	able):	- Tage
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate				
☐ Actual Amount				
necessary.): Agenda w discussion current Microsoft Partne	ith detailed descriptions around TV White Spacership technologies, a H	attached. A full day of conte e for Broadcast, a demonstr oloLens demonstration, a to	ent covering Microsoft's ation of upcoming Microsoft upcoming Microsoft ur of the Envisioning C	Attach additional pages if products and initiatives. We had a rosoft technologies, a demonstration of tenter, and a discussion around
Microsoft's environmen	tal technologies. Finishe	ed with a group meal at a loc	al restaurant.	<u> </u>
9/4/16	RIN PARISH			1/2
(Date)	(Printed	name of traveler)		(Signature of traveler)
TO BE COMPLETE	D BY SUPERVISING	MEMBER/OFFICER:		
I have made a determin	nation that the expens	es set out above in conne	ctions with travel de	scribed in the Employee Pre-Travel

Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Signature of Supervising Senator/Officer)

(Revised 1/3/11)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler:	Riki Parikh
Employing Office/Committee:	U.S. Senator Michael Bennet
Private Sponsor(s) (list all):	
Travel date(s): August 1-August 3	
	rip for any reason you must notify the Committee.
Destination(s): Redmond, WA	
Explain how this trip is specifically com	nected to the traveler's official or representational duties:
Riki serves as Senator Bennet's senior ad technology sector.	viser on technology-related issues. This trip highlights innovation and policy issues in the
Name of accompanying family member Relationship to Employee: Spouse	(if any):
I certify that the information contained in	n this form is true, complete and correct to the best of my knowledge:
6/28/K	M^{ρ} .
(Date)	(Signature of Employee)
TO BE COMPLETED BY SUPERVISING	SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms
Secretary for the Majority, Secretary for the Michael F. Bennet	Minority, and Chaplain): Riki Parikh
(Print Senator's/Officer's Name,	hereby authorize
related expenses for travel to the event d	n, to accept payment or reimbursement for necessary transportation, lodging, and lescribed above. I have determined that this travel is in connection with his or hereholder, and will not create the appearance that he or she is using public office for
I have also determined that the attendance of the Senate. (signify "yes" by checking be	ce of the employee's spouse or child is appropriate to assist in the representation ox
4/28/11	OX)
(Date)	(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

	Sponsor(s) of the trip (please list all sponsors):
2.	Description of the trip: Microsoft is organizing this trip to highlight innovation, showcase emerging
	technologies, and discuss policy issues important to the technology sector
•	Dates of travel: August 1st - August 3rd, 2018
	Place of travel: Washington DC to Redmond, WA
•	Name and title of Senate invitees: See attached attendee list. Accepting first 20 to RSVP
•	I certify that the trip fits one of the following categories: (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and do not retain or
	employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip. — OR —
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
•	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
	AND
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
•	I certify that:
	The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement. - AND -
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9.	USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	 (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member officer, or employee on any segment of the trip. OR -
	(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10). - OR -
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B) If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
	Attendees are flying from the east coast to the west coast and in order to participate in a full day of
	sessions they must arrive the day before and depart the day after.
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip. Briefly describe the role of each sponsor in organizing and conducting the trip:
	Microsoft is organizing and conducting this trip to highlight innovation, showcase emerging
	technologies and discuss policy issues important to the technology sector. As the Sponsor, Microsoft
	has planned the agenda, speaker sessions, and tours on the Microsoft Campus along with trip logistics.
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission: Microsoft's mission is to empower every person and every organization on the planet to achieve more.
	particularly through Information Technology. This trip allows Microsoft to educate and engage Senate
	Staff on the policy implications of technology, with the goal to empower and enrich the lives of others.
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips: Microsoft hosted a trip the last four years and previously hosted trips in the early 2000s.

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	ous events (forums, rece	eptions, roundtable dis	scussions, internship p	rograms, and
ours) on its multiple	campuses that educate	and bring together b	usiness partners, emp	loyees, studer
& the public focusin	g on areas of IT innovati	on, computer science	education, products/d	evices, and m
Cotal Expenses for 1				
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other
Good Faith estimate	See additional Page attached	See additional page attached	See additional Page attached	n/a
Amounts				
o - arranged specifi	cally with regard to cong	ressional participation		
Reason for selecting	g the location of the even	t or trip		
Redmond, WA is th	e Global Headquarters fo	or Microsoft and allow	vs staff to meet with Mi	crosoft
researchers and tec	chnologists while also vis	iting/participating in to	ours like the innovation	lab.
	of hotel or other lodging	facility:		
Name and location of Hyatt Regency Bells	evue			
_	evue			
Hyatt Regency Bell	evue ting hotel or other lodgin	g facility:		

21.	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel: Daily meal expenses meet per diem rates and lodging expenses meets the per diem rate of August for					
	official Federal Government travel.					
22.	Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:					
	Air travel is being provided, economy only. Alaska Flight 0003 and Alaska Flight 0004. Ground trans-					
	portation is also being provided from the hotel to Microsoft Campus, dinner, and return to hotel.					
23.	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).					
24.	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event: none					
25.	I hereby certify that the information contained hosein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor:					
	Name and Title: Kelly Eaton; Director					
	Name of Organization: Microsoft					
	Address: One Microsoft Way, Redmond WA 98052					
	Telephone Number: 202-831-6468					
	Fax Number:n/a					
	E-mail Address: Kelly.Eaton@microsoft.com					

Parikh, Riki (Bennet)

From:

Microsoft Congressional Staff Visit <msstaffvisit2018@microsoft.crgevents.com>

Sent:

Wednesday, May 30, 2018 7:42 PM

To:

Parikh, Riki (Bennet)

Subject:

Official Invite - Please Respond - Microsoft August Visit

Attachments:

Additional Page.pdf; Agenda - Microsoft August Congressional Staff Visit .pdf; Invite List - Microsoft August Congressional Staff.pdf; private sponsor travel certification

Senate form August (002)_SIGNED.pdf

Greetings,

Microsoft is thrilled to invite you to visit our headquarters in Redmond, Washington on August 2nd, 2018. You will have a chance to visit with Microsoft's experts and researchers, demo Microsoft's latest technology, and discuss tech policy and its implications for innovation.

Attached you will find a full agenda, invite list, and ethics forms to be submitted for approval. To formally register, immediately respond to this Official Invitation and submit the attached forms to Ethics for approval.

We will only be able to accept a limited number of staff members and will let you know within two weeks of your RSVP to this mail if your attendance has been confirmed. At that time we will send a registration link to upload your travel and biography information.

Please note that once you have received your approval from Ethics, you will need to return a copy of your approval to this inbox. We understand that this likely won't be finalized until mid-July. Microsoft will be providing a group flight on August 1st and 3rd, a two-night hotel stay, and meals on August 2nd.

We hope you will consider joining us in the Pacific Northwest! Do not hesitate to reach out to msStaffVisit2018@microsoft.crgevents.com

with questions on the Microsoft Congressional Staff Trip, including the overall logistics and the ethics process.

Please RSVP to this official invite by June 20th with your availability.

Thank you, Kelly Eaton

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Sarah

Microsoft Congressional Staff Visit Planning Team



Microsoft 2018 Congressional Staff Visit Agenda

Wednesday August 1, 2018

Start

End

Event | Location

6:40 pm

9:25 pm

Travel from Washington D.C.

to Seattle

Alaska Flight AS0003 | Departing at 6:40pm and Arriving at 9:25 pm

10:00 pm

10:30 pm

Arrival at Hyatt Regency Bellevue

Thursday August 2, 2018

7:45 am	8:00 am	Meet in Hotel Lobby
---------	---------	---------------------

8:00 am 8:45 am

Travel from Hotel to Microsoft

Campus

Executive Briefing Center

8:45 am 10:00 am

Introductions / Welcome to Microsoft

Presentation

10:00 am 11:00 am

TV white spaces and Microsoft

Airband Initiative Discussion

Discussion of Microsoft's work to use

TV White Space to empower rural communities with Broadband. <u>link</u>

11:00 am 12:00 am

Envisioning Center Tour

A walking tour of future technology innovations that Microsoft is exploring

in the home and office. link

12:00 pm

12:15 pm

Walk to Commons

15255 NE 40th St Redmond, WA 98052

12:20 pm

1:20 pm 1:30 pm Lunch in the Commons

1:20 pm 1:30 pm

2:30 pm

Walk to Building 92 Hololens Demo

Building 92

A demonstration of the industrial applications of Microsoft Augmented

Realty Device "Hololens"

2:30 pm

2:40 pm

Travel to Treehouses

2:45 pm 3:45 pm

Conversation for Al for Earth

Lucas Joppa, Chief Environmental Scientist

Vickie Robinson, Director Microsoft

Airband Initiative

impact the earth and environment through intelligent learning. <u>link</u>

A conversation on Microsoft's efforts to

Microsoft | One Microsoft Way | Redmond, Washington 98052



3:45 pm	4:00 pm	Travel to Red West C
4:00 pm	5:00 pm	Tour of the Digital Crimes Unit
		A presentation of Microsoft's
		capabilities and tools in data security.
5:00 pm	6:00 pm	Travel to Seattle for Dinner
6:30 pm	8:30 pm	Dinner and Closing Conversation
8:30 pm		Return to Hyatt Regency Bellevue

Friday August 3, 2018

5:30 am		Meet in Hotel Lobby and Check-out
5:45 am	` 6:15 am	Travel from Hyatt Regency Bellevue to
-		SeaTac Airport
8:10 am	4:05 pm	Travel from Seattle to Washington
		D.C.

Alaska Flight AS0004 | Departing at 8:10 am & Arriving at 4:05 pm

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August 2018 Microsoft Congressional Staff Visit Official Invite List.

Count Last Name	First Name	House	Office	Party
1 Armijo	Natalie	House	Lujan Grisham	Democrat
2 Daniel	Tanner	House	David Scott	Democrat
3 Drane	LaDavia	House	Clarke	Democrat
4 Ferro	Jon	House	Collins	Republican
5 Johnson	Wilsar	House	Judiciary Committee	Democrat
6 Locke	Halimah	House	Small Business	Democrat
7 Petersen	Scott	House	Costa	Democrat
8 Renteria	Alejandro	House	Correa	Democrat
9 Stanberry	Charlyn	House	Yvette Clarke	Democrat
10 LaSalle	Kenny	House	Cardenas	Democrat
11 Matt	Svetlana	House	Yvette Clarke	Democrat
12 Evans	Rodney	Senate	Lee	Dooubliann
13 Jenkins	Mary Margaret	Senate		Republican
14 Sandora	Stephen	Senate	Sen. Roger Wicker	Republican
15 Kim	Sunmin	Senate	Sen. Capito	Republican
16 Parikh	Riki		Schatz	Democrat
17 Hart		Senate	Bennet	Democrat
i/ mart	Clements	Senate	Murray	Democrat

Title

Chief of Staff
Legislative Assistant
Chief of Staff
Counsel
Digital Director
Staff
Deputy Chief of Staff
Legislative Director
Legislative Director
Staff Assistant
Legislative Assistant

LC
Legislative Correspondent
Legislative Assistant
Technology Policy Advisor
Counsel
Legislative Aide

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	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
Good Faith Éstimate	Flight at \$566.63 per person. Alaska flight AS 0003 Alaska Flight AS 0004 Ground Transportation \$141.45 per person transfer to airport, to and from hotel, Microsoft, and dinner in Seattle on 8/2.	\$229 + tax/night at Hyatt Regency Bellevue	1 day of meals on 8/2, at \$74 (\$7.50 for breakfast, \$7.50 for lunch, \$45 for dinner + tax + gratuity); we will stay below the \$74 per diem per employee with our restaurants and at Microsoft	N/A

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

Spc	Microsoft onsor(s) of the trip (please list all sponsors):
Des	scription of the trip: Microsoft is organizing this trip to highlight innovation, showcase emerging
	hnologies, and discuss policy issues important to the technology sector
Dat	es of travel: August 1st - August 3rd, 2018
	ce of travel: Washington DC to Redmond, WA
	ne and title of Senate invitees: See attached attendee list. Accepting first 20 to RSVP
I ce	ertify that the trip fits one of the following categories:
	(A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
X	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
X	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
X	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
	ertify that:
X	The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement.
X	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal
	except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9.	USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member officer, or employee on any segment of the trip.
	(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B) If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
	Attendees are flying from the east coast to the west coast and in order to participate in a full day of
	sessions they must arrive the day before and depart the day after.
	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:
	Microsoft is organizing and conducting this trip to highlight innovation, showcase emerging
	technologies and discuss policy issues important to the technology sector. As the Sponsor, Microsoft
	has planned the agenda, speaker sessions, and tours on the Microsoft Campus along with trip logistics.
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission: Microsoft's mission is to empower every person and every organization on the planet to achieve more,
	particularly through Information Technology. This trip allows Microsoft to educate and engage Senate
	Staff on the policy implications of technology, with the goal to empower and enrich the lives of others.
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips: Microsoft hosted a trip the last four years and previously hosted trips in the early 2000s.

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Microsoft hosts vari	ous events (forums, recep	otions, roundtable di	scussions, internship p	rograms, and
tours) on its multiple	e campuses that educate a	and bring together b	pusiness partners, emp	loyees, studer
& the public focusin	g on areas of IT innovatio	n, computer science	e education, products/d	levices, and m
Total Expenses for	Each Participant:			
3	Transportation Expenses	Lodging	Meal	Other
	See additional Page attached	See additional page attached	See additional Page attached	n/a
Good Faith estimate				
Amounts				
_	trip involves an event that he trip involves an event the ipation:		_	
participation or b) to congressional participation	he trip involves an event t	hat is arranged or or	rganized specifically wi	
participation or b) to congressional participation. B - arranged specific	he trip involves an event the ipation:	hat is arranged or or essional participation	rganized specifically wi	
participation or b) to congressional participation B - arranged specific Reason for selecting	he trip involves an event to ipation: cally with regard to congre	essional participation	n.	ith regard to
Participation or b) to congressional participation B - arranged specific reason for selecting reason for selecting reason. WA is the selection of the selectio	he trip involves an event to ipation: cally with regard to congress the location of the event	hat is arranged or or essional participation or trip r Microsoft and allow	n. vs staff to meet with Mi	ith regard to
participation or b) to congressional participation B - arranged specific Reason for selecting Redmond, WA is the researchers and technique.	he trip involves an event to ipation: cally with regard to congress the location of the event e Global Headquarters for the chnologists while also visit	hat is arranged or or essional participation or trip Microsoft and allowing/participating in the second content of the second conte	n. vs staff to meet with Mi	ith regard to
participation or b) to congressional participation B - arranged specific Reason for selecting Redmond, WA is the researchers and technique.	the trip involves an event to cipation: cally with regard to congress the location of the event the Global Headquarters for the chnologists while also visite the control of the degree of the chnologists while also visite the control of the congress that	hat is arranged or or essional participation or trip Microsoft and allowing/participating in the second content of the second conte	n. vs staff to meet with Mi	crosoft
participation or b) to congressional participation B - arranged specific researchers and technology with the searchers and location of the searchers are searchers.	the trip involves an event to cipation: cally with regard to congress the location of the event the Global Headquarters for the chnologists while also visite the control of the degree of the chnologists while also visite the control of the congress that	hat is arranged or or essional participation or trip Microsoft and allowing/participating in the second content of the second conte	n. vs staff to meet with Mi	ith regard to
Participation or b) to congressional participation B - arranged specific Reason for selecting Redmond, WA is the researchers and technology and location Hyatt Regency Bell Re	the trip involves an event to cipation: cally with regard to congress the location of the event the Global Headquarters for the chnologists while also visite the control of the degree of the chnologists while also visite the control of the congress that	essional participation or trip Microsoft and allow ing/participating in te	n. vs staff to meet with Mi	crosoft

21.	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:				
	Daily meal expenses meet per diem rates and lodging expenses meets the per diem rate of August for				
	official Federal Government travel.				
22.	Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:				
	Air travel is being provided, economy only. Alaska Flight 0003 and Alaska Flight 0004. Ground trans-				
	portation is also being provided from the hotel to Microsoft Campus, dinner, and return to hotel.				
23.	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).				
24.	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:				
•	none				
25.	I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor:				
	Name and Title: Kelly Eaton; Director				
	Name of Organization: Microsoft				
	Address: One Microsoft Way, Redmond WA 98052				
	Telephone Number: 202-831-6468				
	Fax Number:				
	E-mail Address: Kelly.Eaton@microsoft.com				



Microsoft 2018 Congressional Staff Visit Agenda

wednesc	day August 1	1, 2018	
Start	End	Event Location	·
6:40 pm	9:25 pm	Travel from Washington D.C. to Seattle	Alaska Flight AS0003 Departing at 6:40 pm and Arriving at 9:25 pm
10:00 pm	10:30 pm	Arrival at Hyatt Regency Bellevue	900 Bellevue Way NE, Bellevue, WA 98004
Thursday	August 2, 2	2018	·
7:45 am	8:00 am	Meet in Hotel Lobby	•
8:00 am	8:45 am	Travel from Hotel to Microsoft Campus Executive Briefing Center	
8:45 am	10:00 am	Introductions / Welcome to Microsoft Presentation	Frank Cavaliere, Senior Director, Congressional Affairs
10:00 am	11:00 am	Envisioning Center Tour — Demonstration of Microsoft's future technology projects for the home and office	
11:00 am	12:00 am	Microsoft Airband Initiative Discussion – Discussion on Microsoft's policy goals and initiative for rural broadband access	Vickie Robinson, <i>Director, Microsoft Airband Initiative</i>
12:00 pm	12:15 pm	Shuttle to Commons	15255 NE 40 th St Redmond, WA 98052
12:20 pm	1:20 pm	Lunch in the Commons	
1:20 pm	1:30 pm	Shuttle to Building 92	
1:30 pm	2:30 pm	Hololens Demo – Demonstration of Microsoft's Augmented Reality Technology and Applications	
2:30 pm	2:40 pm	Travel to Treehouses	
2:45 pm	3:45 pm	Conversation for Al for Earth – Discussion on how Microsoft's Al is making an impact	Lucas Joppa, Chief Environmental Officer
3:45 pm	4:00 pm	Travel to Red West C	
4:00 pm	5:00 pm	Tour of the Digital Crimes Unit – Presentation of Microsoft's tactics and strategy in the fight against cybercrime	
5:00 pm	6:00 pm	Travel to Seattle for Dinner	Red Cedar & Sage 1501 Pike Pl Ste 200, Seattle, WA 98101
6:30 pm	8:30 pm	Dinner and Closing Conversation	
9:00 pm		Return Shuttle to Hyatt Regency Bellevue	
11:30 pm		Final Shuttle Returns to Hyatt Regency Bellevue	
Friday Au	igust 3, 2018		
5:30 am		Meet in Hotel Lobby and Check-out	•
5:45 am	6:15 am	Travel from Hyatt Regency Bellevue to SeaTac Airport	
8:10 am	4:05 pm	Travel from Seattle to Washington D.C.	Alaska Flight AS0004 Departing at 8:10 am Arriving at 4:05 pm

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August 2018 Microsoft Congressional Staff Visit Official Invite List.

Count Last Name	First Name	House	Office	Party
				•••
1 Armijo	Natalie	House	Lujan Grisham	Democrat
2 Daniel	Tanner	House	David Scott	Democrat
3 Drane	LaDavia	House	Clarke	Democrat
4 Ferro	Jon	House	Collins	Republican
5 Locke	Halimah	House	Small Business	Democrat
6 Petersen	Scott	House	Costa	Democrat
7 Renteria	Alejandro	House	Correa	Democrat
8 Stanberry	Charlyn	House	Yvette Clarke	Democrat
9 LaSalle	Kenny	House	Cardenas	Democrat
10 Matt	Svetlana	House	Yvette Clarke	Democrat
11 [D	C 4 -	•	 D l . l
11 Evans	Rodney	Senate	Lee	Republican
12 Jenkins	Mary Margaret	Senate	Sen. Roger Wicker	Republican
13 Sandora	Stephen	Senate	Sen. Capito	Republican
14 Parikh	Riki	Senate	Bennet	Democrat
15 Hart	Clements	Senate	Murray	Democrat

Title

Chief of Staff

Legislative Assistant

Chief of Staff

Counsel

Staff

Deputy Chief of Staff

Legislative Director

Legislative Director

Staff Assistant

Legislative Assistant

LC

Legislative Correspondent Legislative Assistant

Counsel

Legislative Aide